A large, stylized fish logo in shades of green and white, positioned on the left side of the page. The fish is facing right and has a circular eye. The background of the entire page is a gradient of light to dark green.

Regular Meeting

March 15, 2023

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

BOARD OF EDUCATION

Regular Meeting

March 15, 2023

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

- | | | | |
|--|--|---|-----------------------|
| I. Board Workshop | 4–4:50 pm | Web Conferencing/Livestream/Board Room | |
| A. Future Ready Oregon | | | 1 |
| Mike Vargo, Vice President—Academic and Student Affairs | | | |
| II. Executive Session | 5–5:10 pm | | Closed Meeting |
| Executive Session is called in accordance with ORS 192.660(2) (a) employment issues. | | | |
| III. Administrative Updates | 5:10–6 pm | | Closed Meeting |
| IV. Regular Session | 6 pm | Web Conferencing/Livestream/Board Room | |
| A. Call to Order | | | |
| B. Pledge of Allegiance | | | |
| C. Chemeketa Land Acknowledgment | | | 2 |
| D. Roll Call | | | |
| E. Comments from the Public | | | |
| F. Approval of Minutes—Workshop and Regular Board Meeting of February 15, 2023 | | | 3–10 |
| Jessica Howard, President/Chief Executive Officer (CEO) | | | |
| G. Reports | | | |
| 1. Reports from the Associations | | | |
| a. Peter Wirfs | Associated Students of Chemeketa (ASC) | | 11–12 |
| b. Steve Wolfe | Chemeketa Faculty Association (CFA) | | 13–15 |
| c. Aaron King | Chemeketa Classified Employees Association (CCA) | | 16–17 |
| d. Gaelen McAllister | Chemeketa Exempt Employees Association | | 18 |
| 2. Reports from the College Board of Education | | | |
| H. Information | | | |
| 1. Results of the 2022 Certification and Licensure Examinations | | | 19–21 |
| Mike Vargo, Vice President—Academic and Student Affairs | | | |

2.	2023–2024 Faculty Sabbatical Leave Requests Mike Vargo, Vice President—Academic and Student Affairs		22–24
I. Standard Reports			
1.	Personnel Report David Hallett, Vice President—Governance and Administration		25
2.	Budget Status Report Aaron Hunter, Associate Vice President (AVP)/Chief Financial Officer (CFO)		26–29
3.	Capital Projects Report Aaron Hunter, AVP/CFO		30
4.	Recognition Report Jessica Howard, President/CEO		31–33
J. Action			
Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)			
1.	Approval of Proposed Bachelor of Science (BAS) Student Tuition and Fees for 2023–2024 Aaron Hunter, AVP/CFO	[22–23-123]	34
2.	Approval of On Call Heating, Ventilation, and Air Conditioning (HVAC), Boiler and Plumbing Maintenance Repair and Installation Services Contract Award Aaron Hunter, AVP/CFO	[22–23–124]	35-35a
3.	Approval of Chemeketa Cooperative Regional Library Service (CCRLS) Dedicated Internet Access and Wide Area Network Transport Service Contract Award Aaron Hunter, AVP/CFO	[22–23–125]	36
K. Appendices			
1.	Vision – Mission – Values		37
2.	Campus Map		38–39
3.	District Map		40
L. Future Agenda Items			
M. Board Operations			
N. Adjournment			

Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity, or operation of the college. The college also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleIX>. Individuals may also contact the U.S. Department of Education, Office of Civil Rights (OCR), 810 3rd Avenue, #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr NE, Salem, OR 97305.

To request this publication in an alternative format, please call 503.399.5192

Workshop-A
March 15, 2023

FUTURE READY OREGON

Prepared by

Adam Mennig, Director—Academic Development and Corrections Education
Chris Kato, Dean—Academic Development and Corrections Education
Eric Colon-Cortes, Director—Academic Initiatives
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Megan Cogswell, Director—Apprenticeship
Paul Davis, Dean—Yamhill Valley Campus (YVC) CTE and Wine Studies
Sandi Kellogg, Dean—Health Science
Sara Hastings, Dean—High School Partnerships
Vivi Caleffi Prichard, Chief Diversity Officer—Diversity, Equity, and Inclusion
Holly Nelson, Executive Dean—Regional Education and Academic Development
Michael Vargo, Vice President—Academic and Student Affairs

The workshop will provide an update on the Future Ready Oregon (FRO) grants.

The college has received almost \$3 million in Future Ready funding up to this point. Some of this funding has come directly to the college, while other funding has come through partnerships with key community-based organizations. In this workshop you will learn how the Chemeketa team leading this work partnered throughout the college district to build capacity, programming, student supports, equipment, and job development.

You will hear from each of the different projects about the programming and outcomes desired.

Land Acknowledgement
March 15, 2023

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Ron Pittman, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our College’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Minutes
March 15, 2023

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of February 15, 2023, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meeting as submitted.

Minutes
March 15, 2023

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

February 15, 2023

I. WORKSHOP

Ron Pittman, Chair, called the workshop to order at 4:32 pm in the Boardroom, Building 2, Room 170, at the Salem Campus.

Members in Attendance: Ed Dodson (Zoom); Betsy Earls; Jackie Franke; Ken Hector; Neva Hutchinson, Vice Chair; Ron Pittman, Chair; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic Affairs; David Hallett, Vice President, Governance and Administration; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Career Coach Overview and Analytics

Chris Potts, Ph.D., Associate Dean, Counseling & Career Services, presented on Career Coach. Chris discussed the ways Career Coach improves and enhances career exploration for students; Career Coach and Chemeketa career development model; guiding to employment options and programs; and the analytics and how they are utilized.

Board members asked clarifying questions during the workshop.

The workshop ended at 5:01 pm.

II. EXECUTIVE SESSION

Ron Pittman, Chair, called Executive Session to order at 5:09 pm in Building 2, Room 170, at the Salem Campus. Executive Session was held in accordance with ORS 192.660(2)(a) employment issues.

Members in Attendance: Ed Dodson (Zoom); Betsy Earls; Jackie Franke; Ken Hector; Neva Hutchinson, Vice Chair; Ron Pittman, Chair; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic Affairs; David Hallett, Vice President, Governance and Administration; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Executive Session ended at 5:24 pm.

III. ADMINISTRATION UPDATES

Ron Pittman, Chair, called the meeting to order at 5:24 pm.

Members in Attendance: Ed Dodson (Zoom); Betsy Earls; Jackie Franke; Ken Hector; Neva Hutchinson, Vice Chair; Ron Pittman, Chair; and Diane Watson.

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College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic and Student Affairs; David Hallett, Vice President, Governance and Administration; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Updates were discussed with the board regarding public comment, updates regarding preparation for proposed bond measure, Oregon Community College Association (OCCA) updates, the President's monthly report to the board, and board agenda preview.

A recess was taken at 5:54 pm.

IV. REGULAR SESSION

A. CALL TO ORDER

Ron Pittman, Chair, reconvened the board meeting at 6:00 pm. The meeting was held in the Board Room, Building 2, Room 170, at the Salem Campus.

B. PLEDGE OF ALLEGIANCE

C. CHEMEKETA LAND ACKNOWLEDGMENT

Ron Pittman read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Ed Dodson (Zoom); Betsy Earls; Jackie Franke; Ken Hector; Neva Hutchinson, Vice Chair; Ron Pittman, Chair; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic and Student Affairs; David Hallett, Vice President, Governance and Administration; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Peter Wirfs, Associated Students of Chemeketa (ASC); Chris Nord, Chemeketa Faculty Association (CFA); Aaron King, Chemeketa Classified Association (CCA); and Gaelen McCallister, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

Ron Pittman reviewed the public comment process, extended public comments for 15 additional minutes at the 30-minute mark, and thanked those who testified.

Commenter Name

Chris Nord
Traci Hodgson
Herbert Grotewohl
Lori Murphy Cole
Laura Scott

Topic

CFA November Petition
The Future of Social Sciences at Chemeketa
Retrenchment and effects on students and the college.
Faculty retrenchments
Writing co-requisites with regard to retrenchment

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<u>Commenter Name</u>	<u>Topic</u>
Jill Rupert	Retrenchment of a Developmental Writing faculty member
Sascha McKeon	Eleven retrenchments

F. APPROVAL OF MINUTES

Ken Hector moved, and Jackie Franke seconded a motion to approve the College Board of Education minutes from January 18, 2023 and Budget Committee Orientation minutes from February 1, 2023.

The motion CARRIED.

G. REPORTS

Reports from the Associations

Peter Wirfs, Associated Students of Chemeketa (ASC); Chris Nord, Chemeketa Faculty Association (CFA); and Gaelen McCallister, Chemeketa Exempt Association (CEA) said their reports stand as written.

Aaron King, Chemeketa Classified Association (CCA), thanked those providing public comment and expressed hope that the Board of Education heard their concerns. Aaron noted Wesley Parker, Systems Analyst with Information Technology, has been selected to fill the vacancy of Director of Union Stewards. Aaron thanked David Hallett for inviting him to attend the department-wide listen-and-learn sessions with the Information Technology Department so he could gain a better understanding of the recent changes and the effects of those changes on staff. Aaron found it very encouraging that both David and Jessica are aware of the decline in CCA employee morale and are committed to creating a welcoming culture and an environment where individuals feel valued, supported, and safe in their work and learning journeys.

Reports from the College Board of Education

Ed Dodson, Ken Hector, Jackie Franke, Diane Watson, and Neva Hutchison's reports stand as written.

Ron Pittman discussed the American Association of Community College's (ACCT) National Legislative Summit in Washington DC that he attended with Ken Hector.

H. INFORMATION

Presentation of 2021–2022 Audit Report

Aaron Hunter introduced Ken Kuhns, auditor, for Kenneth Kuhns & Company, and thanked Rich Kline, Director of Business Services, and the entire Business Services team for their work on the report.

Ken Kuhns thanked the Business Office and college personnel, and stated the report was completed later this year due to new personnel at the college and wanting to make sure everything was correct in the report. Ken reported to the board that the records were very well-kept and maintained, and there were not any proposed audit adjustments to these records. There are two reports: one covering the regular audit – and Ken noted the financial statements

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also include the Foundation, which was audited by other auditors and incorporated into the report – and a second report covering the federal audit requirements.

There are three opinions in the first report. First, Ken referred to pages 11–14 of the audit report – the Independent Auditor’s Report – and explained that the college is responsible for the financial statements and accounting records. Ken noted the auditors have the responsibility to audit the financial statements in accordance with generally accepted auditing standards, as well as government auditing standards. The audit was performed in accordance with those standards. Ken referred to and read the opinion statement based on the audit and the report of the Foundation auditors. The financial statements were presented fairly and in all material respects. It was an unmodified and clean opinion; there were no exceptions. This is the best opinion that any entity can earn, and it was earned by Chemeketa Community College on the financial statements that were presented for the audit.

The second opinion, on pages 116–117, deals with federal government auditing standards and the requirements regarding what needs to be reported. The internal controls on an entity-wide basis were reviewed to determine if the controls and procedures were sufficient to allow the college to prepare its financial statements accurately and correctly. No weaknesses were found in the controls, and there are no recommendations of areas that need improvement.

The third part of the audit, on pages 120–121, deals with certain rules and requirements for the state of Oregon (e.g., local budget law, public contracts and purchasing requirements, exceeding legal debt limits, etc.). The report indicates that the college has complied with the various state laws and regulations and that there are no violations of these laws.

The second report, Federal Single Audit Act audit, is required because the college received federal money, and this is part of the regular audit report. Referring to pages 4-5, Schedules of Expenditures of Federal Awards, the college received approximately \$50 million in federal assistance. This included \$22 million for student financial aid assistance, \$22 million from the Higher Education Emergency Relief Fund (HEERF), and the remainder was utilized by various programs. This year the major federal programs identified and audited under risk assessment programs were the COVID programs. Ken referred to the opinion statement on pages 1–3. Based on the audit, this is an unmodified, clean opinion and the college is compliant in all requirements. The schedule of expenditures of federal awards is fairly stated in regard to the financial statements.

Aaron Hunter and Ron Pittman thanked Ken for his work.

Proposed Bachelor of Applied Science (BAS) Student Tuition and Fees

Aaron Hunter noted that, after a multi-year effort, the college is prepared to offer its first Bachelor of Applied Science (BAS) degree – a BAS in Leadership and Management – in the upcoming academic year. The federal financial aid approval was received today and constituted the final step in approvals needed to offer the degree. The college is recommending new tuition and fees for the 300-499 level courses since the coursework is at an upper-division level, more advanced than the college currently offers. Aaron discussed the tuition-and-fee

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setting guidelines that were used to set the rates and noted that this would be brought forward for the board's approval at the next meeting.

Diane Watson asked if financial aid would cover the 300-499 level costs of tuition. Ryan West, Executive Dean, Student Services and Financial Aid & Veterans Services, stated that the majority of students will be covered.

I. STANDARD REPORTS

Personnel Report

Alice Sprague said the report stands as written and noted that four of the six new positions are self-support.

Budget Status Reports

Aaron Hunter reviewed the Statement of Resources and Expenditures. The beginning fund balance has now been added and is approximately 2 million dollars more than what was originally budgeted. This is due to savings from vacant positions held due to the fiscal year 2024 budget deficit, and the one-time Higher Education Emergency Relief Funds (HEERF) that helped recover lost revenue. Tuition and fees are trending with the budget, and the college received the third and final payment for the state appropriations. On the Budget Status Report, the spend percentage is consistent with the previous year. Personnel costs are at approximately 52 percent due to the vacant positions being held open. Under the non-personnel section, the transfers-out line item is down 700,000 dollars in spending due to the timing of financial aid disbursement. The Status of Investments report shows one maturity of approximately two million dollars and a new investment of 2.5 million dollars. A new column was added showing the weighted average yield, and the reinvestment rate has gone up.

Aaron provided a brief update regarding the college's key revenue sources. The student enrollment reports show winter term to be up 6.6 percent from last winter term; fall term was up 1.8 percent from the prior year; and summer term was down 4.4 percent from the prior year. This means the cumulative enrollment year-to-date is up 2.7 percent from this time last year. This is positive, but it is too early to tell if it constitutes a trend. Aaron noted that enrollment is still down 50 percent from ten years ago, and at this point the college is still down 25 percent from pre-pandemic levels. In addition, regarding state funding the Higher Education Coordinating Commission (HECC) requested a 30 percent increase in the Community College Support Fund (CCSF) for the upcoming biennium. However, on January 31 the governor's budget was released and it only includes a 6.4 percent to the CCSF.

Purchasing Report

An Invitation to Bid (ITB) was advertised for February to issue multiple contracts to qualifying companies to address deferred maintenance and assist with building renovations and remodeling related to HVAC. A recommendation for contract award will be brought forward at the March board meeting.

Capital Projects Report

Aaron Hunter noted that Building 34 is set for demolition and Building 38 was recently renovated in order to move Public Safety there and be more centrally located. The scheduled HVAC projects should be completed prior to June 30.

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Jackie Franke asked if there was a plan for the space after Building 34 is demolished. Aaron stated it will be vacant for now but looked at for future facility improvements.

Chemeketa Cooperative Regional Library Service (CCRLS) Report

Doug Yancey, Interim Director, CCRLS said the report stands as written.

Diane Watson asked why the report shows the number of people that registered had decreased while the data show more books are being checked out. Doug said the declines are directly attributable to the fact that the library resumed purging inactive patrons in the system and the numbers dropped.

Recognition Report

Jessica Howard acknowledged employees in the written report.

Ken Hector noted, in regard to Jessica's remarks, that now Chemeketa Cellars has a wine club which has grown considerably. The tasting room hours have been extended and the winery is doing so well that members of the wine club have been notified that the college is almost out of wine. The public, particularly the wine club members, have embraced the quality of wines produced at the college's facility. Ken gave kudos to the faculty, staff, and students in the program.

J. SEPARATE ACTION

1. Approval of Proposed Student Tuition and Fees for 2023–2024 [22-23-118]

Ken Hector moved, and Neva Hutchinson seconded a motion to approve student tuition and fees for 2023–2024.

The motion CARRIED.

2. Approval of Retirement Resolution No. 22-23-22, Amber L. McMurray [22-23-119]

Ken Hector read Amber McMurray's retirement resolution. Amber worked at the college for 23 years and 6 months.

Ken Hector moved, and Jackie Franke seconded a motion to approve the retirement resolution.

The motion CARRIED.

3. Approval of Resolution No. 22-23-23, Proclamation of Chemeketa Community College Board of Education 2023 Community College Legislative Priorities [22-23-122]

Jackie Franke moved, and Diane Watson seconded a motion to approve the proclamation.

The motion CARRIED.

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K. ACTION

Ken Hector moved, and Jackie Franke seconded a motion to approve consent calendar items No. 1–2.

1. Acceptance of 2021–2022 Audit Report [22-23-120]
2. Approval of 2023–2024 Proposed Budget Calendar and Resolution No. 22-23-21, Setting Budget Committee Meeting Dates [22-23-121]

The motion CARRIED

L. APPENDICES

College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS

None were heard.

N. BOARD OPERATIONS

O. ADJOURNMENT

The meeting adjourned at 7:28

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Ron Pittman
Board Chair

March 15, 2023
Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Peter Wirfs, ASC Executive Coordinator

ASC / MULTICULTURAL STUDENT SERVICES (MSS) PAST EVENTS

- **Brunch with the President**
On January 31, the ASC hosted a brunch event with President Howard. Students who attended enjoyed light refreshments and shared their student experiences at Chemeketa.
- **Council of Clubs**
The ASC organized a Council of Clubs event on February 3. Club members gained additional funding for their clubs and training for club presidents to help their clubs keep running smoothly.
- **Black Power Movement**
On February 8, the MSS hosted Professor Taylor Marrow and a guest to speak about the origins of and meaning behind the Black Power Movement.
- **Voices From Around the World**
On February 9, the ASC prepared an event that encouraged students to gather and converse with students from other cultures. There were activities surrounding Chemeketa students' languages and how they can learn from one another. ASC also provided food for all attendees.
- **Valentine's Day Club Fair**
On the fourteenth of February, the ASC hosted a club fair in commemoration of Valentine's Day. There was food and refreshments for students. The event was focused on all student clubs and gave them plenty of time to showcase themselves to students. In addition, there was a raffle with prizes.
- **Let's Talk About Sex Event**
On March 7, the Safe Haven and Multicultural Center Student Services collaborated on an information session that covered topics surrounding safe sex practices using gender-inclusive language. Jay Lagunas from Planned Parenthood presented at the event. Informational resources were available.
- **OCCA Legislative Summit**
On March 8, Joel Gisbert and three student representatives attended the OCCA Legislative Summit at the Salem Convention Center. They attended educational sessions and made connections with local legislators.
- **Multicultural Movie Afternoon**
Multicultural Student Services periodically presents multicultural movies for students to come and watch. On March 9, the movie *The Woman King* was shown. The movie highlights

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the *Agojie*, an all-female unit of warriors who protected the African kingdom of Dahomey in the 1800's. It portrays an inspiring journey of liberation and honoring life and culture.

- Legislative Internship
Joel Gisbert, Peter Wirfs, and Mike Evans have hired three interns. All interns were placed in legislative offices. They are currently active in the capitol in their legislative offices for Sen. Deb Patterson, Rep. Kevin Mannix, and Rep. Tom Andersen.

ASC / MSS PRESENT EVENTS

- Men's Wellness Group
Joel Gisbert is facilitating a men's wellness group every week. Meetings provide students an opportunity to discuss issues with academics or personal life through peer support. In addition, field trips and fun activities for the members are ongoing.

ASC / MSS FUTURE EVENTS

- On April 5, the start of spring term, ASC will be hosting a Pizza Kickoff event. They will welcome students to the new term with free pizza and there will be plenty of seating. These events have proven to be remarkably successful in the past.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

ADDRESSING THE HIGH NUMBER OF ADMINISTRATORS AT CHEMEKETA

Senate Bill 1520 (SB1520), which was passed in 2018, directs the Higher Education Coordinating Commission (HECC) to gather and report employee data for Oregon's public community colleges and universities to the legislature annually. The CFA report to the Board of Education in November 2022 focused on the December 2021 HECC report. Their most recent report for December 2022 has recently been made available.

Key takeaways from the data from the December 2022 HECC report:

- The ratio of admin to faculty by FTE at Chemeketa is still about 45 percent higher than the mean ratio at five other comparator colleges (Clackamas, Lane, Linn-Benton, Mt. Hood, and Portland).
- The ratio of admin to all non-admin by FTE at Chemeketa is still about 36 percent higher than the mean ratio at the other five comparator colleges.
- There is one exempt employee (administrator) at Chemeketa for every two full-time faculty (and one for every 2.7 faculty by FTE, counting part-time).
- Of the comparator colleges, Chemeketa still has by far the highest admin to faculty and admin to all non-admin ratios (see graphs on the following pages).

In October, the College gave several presentations on the budget outlook for 2023–2024. It was noted that in the past decade, student enrollment has declined by about 50 percent. During that same time period, the numbers of part-time faculty, full-time faculty, and classified employees also significantly declined. However, the number of exempt employees has not, resulting in the very high ratio of exempt to non-exempt employees that the College now has. Clearly, a structural imbalance exists between enrollment and the number of exempt employees at the college.

The College anticipated that retrenchments might occur. As stated in the November CFA board report, "If any retrenchments are to occur, they should first be made in the employee group that is most over-represented, which is administration (exempt). No faculty (or classified staff) should be retrenched until our administrative (exempt) to non-administrative (classified and faculty) ratio is more in parity with the mean ratio at our comparator colleges." A petition to that effect, now signed by nearly 160 faculty, was also presented to the Board at that meeting.

In January, eleven full-time faculty received retrenchment notifications. Six were notified their positions were being eliminated. Five others were notified they would be reduced from 11- or 12-month contracts to 10-month contracts. The reason cited by the College was "due to the current budgetary impacts." As documented in the February CFA board report, though, faculty were retrenched not because layoffs were necessary, but because the College administration chose to do this. These retrenchments are unreasonable, unnecessary, unjustified, and do not help the College fulfill its mission, nor do they reflect Chemeketa's values.

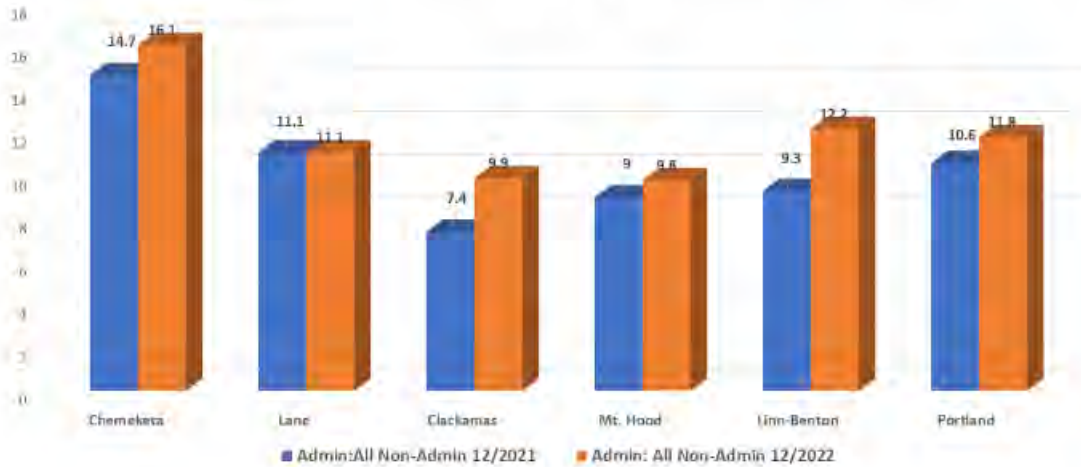
Report-1b
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Now that faculty have been retrenched, it is even more imperative that the College address the high ratio of administrators. There are currently about 94 administrators at Chemeketa. To bring the number of administrators at Chemeketa down to the mean ratio of the comparator colleges would require eliminating about 25 administrator positions. The CFA again calls for this to happen. If the College is truly concerned and serious about balancing the budget, it will.

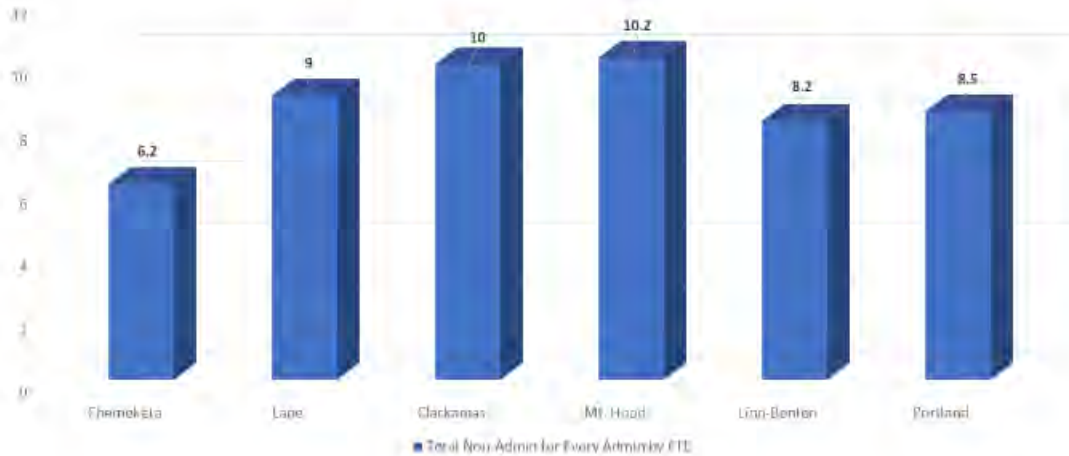
of Administrators per 100 Faculty by FTE



of Administrators per 100 Faculty and Classified (by FTE)



Non-Admin to Admin Ratios (total # of Classified and Faculty per Administrator by FTE)



Sources:

SB1520 Sec.12 Relating to Higher Education Employees: A report to the Oregon Legislature, December 2021.

[https://www.oregon.gov/highered/about/Documents/Commission/COMMISSION/2021/Nov%202/9.1a%20SB%201520%20Report%20for%202019%20data_2021%20submission_Final%20211112%20\(002\)%20updated%20111221.pdf](https://www.oregon.gov/highered/about/Documents/Commission/COMMISSION/2021/Nov%202/9.1a%20SB%201520%20Report%20for%202019%20data_2021%20submission_Final%20211112%20(002)%20updated%20111221.pdf)

SB1520 Sec.12 Relating to Higher Education Employees: A report to the Oregon Legislature, December 2022.

<https://www.oregon.gov/highered/research/Documents/Reports/2022-SB-1520-Employees-Public-Institutions-report.pdf>

**CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

Prepared by

Timothy King, Director of Public Relations—Chemeketa Community College Classified Employees Association

Pilar Torres-Barrera, External Vice-President—Chemeketa Community College Classified Employees Association

Aaron Thomas King, President—Chemeketa Community College Classified Employees Association

PRESIDENT'S MESSAGE

This month, over the course of two weeks, I attended six different sessions with various Information Technology teams. I also had the pleasure of listening to David Hallett share his life experiences – particularly in higher education – and how they have shaped the path that led him to where he is today. I am grateful to have been included in the Listen and Learn tour.

I was grateful to get a college-wide understanding of the fundamental importance of the work IT performs and it is an indispensable element to the future success of Chemeketa. Streamlining processes, eliminating gray areas, helping with customer response times are just a few examples of the positive changes that have come from this shift in IT.

What I've learned is that change happens, shifts take place, but how you communicate that change is key. One IT staff member said, "If I know what's happening, I know how to respond." The biggest failure by the Exec Team is not being able to clearly communicate what the College's direction is, a clear vision. Many IT staff members have shared that morale is at its lowest, communication by some management have not been in a manner that makes individuals feel valued, supported, and safe in their work environment.

In the coming weeks, David and I will be having more discussions and figuring out what's next, especially in relation to morale. None of that can be boosted without a sense of trust, and clearly that is lacking in many ways right now.

I wanted to take this opportunity to thank the hard working crews of our Facilities, Maintenance and Grounds. Through all types of conditions these dedicated staff show up every day ready to work keeping the College running smoothly and looking stunning. You are amazing!

CHANGES

- On February 3, 2023, Teka Harp was promoted from Financial Services Technician I, to Financial Services Technician II in the Business Services department. Teka is also a former CCA board member. Congratulations Teka!
- On February 17, 2023, Rosalba Aguilar De Luna was promoted from Department Technician I to Student Services Specialist in the Advising and First Year Programs department. Congratulations Rosalba!

RETIREMENTS

- On February 28, 2023, Renee Lane retired as Financial Services Analyst I in the Information Technology department. Renee started working at Chemeketa in 1989 (“I was hired over the phone”) as a temporary part time/on-call worker but, “I never left! I quit two part time jobs hoping that Chemeketa *would work for me.*” It turned out to be a smart move. Renee was given an actual title in 1991.

Renee has some plans to stay busy:

“My daughter has a gently-used children’s clothing and accessories store in the Pringle Park Plaza. It’s called Illy’s Closet. She has clothes from Preemie thru 14/16, plus shoes, toys, books, and lots of accessories. She needs help so I will probably cover the store two days a week. I LOVE IT!!” Renee also plans to do “some traveling with my twin sister or husband.”

Have a wonderful retirement, and thank you for your many years of dedication, Renee!

NEW EMPLOYEE LUNCHEON

The CCA first quarterly New Employee luncheon was held on March 8 and 9.

More information will be provided in our April report.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Adrian Lutz, Vice President—Chemeketa Community College Exempt Association
Gaelen McAllister, President—Chemeketa Community College Exempt Association

Congratulations to Nette Abderhalden nominated for the American Association of Women in Community Colleges Leaders Institute, a national gathering of community college emerging leaders. Alternate finalists are Sheila Brown and Kisha McIntosh.

The Exempt Board surveyed all members and discovered a strong interest in members receiving Chemeketa specific supervisory and leadership training. To that end, the Association will be hosting a Lunch and Learn on Leading in Turbulent Times in conjunction with the Administrative Team meeting.

James McNicholas, Coordinator of Accelerated Pathways to Success, reports that Recruitment hosted 40 high school partners from 18 different high schools in our district for Chemeketa's annual Winter Workshop at Eola on Feb. 17.

Adam Mennig, Director of Academic Development and Workforce Programs presented as part of a national convening of community colleges and human services agencies at the Adult Learner Centered and Equity Framework for Community Colleges (ALCEF) webinar hosted by the Council for Adult and Experiential Learning (CAEL) and Seattle Jobs Initiative (SJI) and funded through the U.S. Department of Agriculture. Adam discussed scaling and advancing Employment and Training programs like Chemeketa's STEP Program which help low-income individuals access and succeed in higher education.

RESULTS OF THE 2022 CERTIFICATION AND LICENSURE EXAMINATIONS

Prepared by

Megan Cogswell, Director—Apprenticeship
Sandi Kellogg, Dean—Health Sciences
Larry Cheyne, Dean—Applied Technologies
Jordan Birmingham, Dean—Emergency Services and Diesel Technology
Paul Davis, Dean—Yamhill Valley Campus Career and Technical Education
Glen Miller, Director—Polk Center and Building Inspection
Marshall Roache, Executive Dean—Career and Technical Education
Holly Nelson, Executive Dean—Regional Education and Academic Development
Michael Vargo, Vice President—Academic and Student Affairs

ANESTHESIA TECHNOLOGY

The Anesthesia Technology program had 11 graduates in 2022. Of those graduates, five took and passed the American Society of Anesthesia Technologists and Technicians (ASATT) certification test. In the prior year, 2021, the program had eleven graduates, of whom all took and passed the ASATT on the first attempt.

APPRENTICESHIP PROGRAM

The summer and fall cohorts for the Chemeketa Campus-Based Pre-Apprenticeship Program had a combined 17 students complete and earn the Bureau of Labor and Industries (BOLI) approved certificate.

July 1, 2021–June 30, 2022, apprentices who received their journey card and, if applicable, license:

- Sheet Metal Workers—5
- Heating, Ventilation, Air Conditioning and Refrigeration (HVAC/R) Technicians—1
- Electricians—47
- Plumbers—35

AUTOMOTIVE TECHNOLOGY PROGRAM

In May 2022, 14 students in the Automotive Technology program participated in the Automotive Service Excellence (ASE) Entry-Level Certification tests in a wide variety of Automotive systems. An average of 10 different exams each representing a unique Automotive system (e.g., brakes, engines, drive trains, etc.) were attempted by each student for a total of 140 total tests administered. The students passed 139 tests to earn certification.

BUILDING INSPECTION TECHNOLOGY

The building inspection technology students take a number of International Code Council national certification exams throughout the time they are in the program. For the 2021–2022 school year there were 24 students that passed a total of 88 certification exams.

DENTAL ASSISTING PROGRAM

During the 2021–2022 academic year, 21 students graduated in spring 2022. Dental Assisting National Board (DANB) scores reflect all 21 students who attempted the three required exams, for a total of 63 exams taken.

- 15 students passed all three exams on the first try
- 3 students failed two out of the three exams
- 3 students failed one out of the three exams

All six students who did not pass an exam were eligible to retake the exam to obtain their Certified Dental Assistant (CDA) credentials.

EMERGENCY MEDICAL SERVICES PROGRAM (EMT/PARAMEDIC)

173 students enrolled in the EMT program during the 2021–2022 academic year. This includes the standard two-term program and the accelerated one-term tracks. 86 percent, 148 of the students, successfully passed the EMT course with a grade of 'C' or better. Six students withdrew prior to completion, and ten failed the course. Only one student failed the standard course sequence. 15 out of 16 students that did not complete the EMT program enrolled in the accelerated course.

Completing the EMT course makes students eligible to take the National Registry EMT (NREMT) practical and written tests. The NREMT test is not part of the Chemeketa class but is required for licensure and employment as an EMT. 87 out of 148 students (59 percent) successfully passed the NREMT after completing the Chemeketa EMT program.

The Commission on Accreditation of Allied Health Education Programs (CAAHEP) Accredited Chemeketa Paramedic Program and Committee on Accreditation for the Emergency Medical Service Professions (CoAEMSP) Letter of Review (LoR) Programs track and report outcome measures annually to the CoAEMSP.

The most current CoAEMSP Annual Report was for the calendar year 2020. The most recent success rate for the National Registry of EMT Paramedic/State Cognitive exam was 100 percent. The most recent positive placement rate for graduates was 100 percent. Positive placement is defined by the CoAEMSP as 'Employed full or part-time in a related field and/or continuing his/her education and/or serving in the military'. Positive placement is measured at completion of the program. The most recent retention rate was 94.7 percent. The most recent practical pass rate was 100 percent.

MEDICAL ASSISTING PROGRAM

During the 2021–2022 academic year, 36 students completed the Medical Assisting program and took the National Center for Competency Testing (NCCT) Medical Assistant exam. 34 students passed the exam, for a school pass rate of 94 percent. The national pass rate was 55 percent. Chemeketa graduates' mean test scores were 79.14 compared to the national mean of 68.89. In addition to taking the Medical Assistant exam, students are eligible to sit for the NCCT Phlebotomy Technician exam. 25 students elected to take the Phlebotomy Technician exam and 22 successfully passed, with a school pass rate of 88 percent compared to the national pass rate of 73 percent.

NURSING PROGRAM

During the 2021–2022 academic year, 30 students graduated from the associate degree in nursing (ADN) program. All students took their National Council Licensing Examination-Registered Nurse (NCLEX-RN) and passed. The first-year nursing program did well with 34 students entering the nursing program fall 2021. 23 of those students tested for the NCLEX-RN spring 2022 and all passed.

PHARMACY TECHNICIAN PROGRAM

Of the 2021–2022 graduates of the program 16 took their state exam, with ten passing, which is a 62.5 percent pass rate. Faculty are reviewing their curriculum to ensure improved pass rates in the future.

WELDING TECHNOLOGY PROGRAM

In 2022, 22 students in the Welding Technology program participated in the American Welding Society (AWS) certification processes for vertical and overhead welds; Flux Core Arc Welding (FCAW or Mig) and Shielded Metal Arc Welding (SMAW, Stick, or Arc). Students can opt to take up to four different weld certifications depending on type of process and position. The college administered a total of 33 welding exams with 100 percent of the students earning certification.

2023–2024 FACULTY SABBATICAL LEAVE REQUESTS

Prepared by

Peter Hoelter, Sabbatical Review Committee Chairs
Don Brase, Executive Dean—General Education and Transfer Studies
Michael Vargo, Vice President—Academic Affairs

In accordance with the collective bargaining agreement between the college and the faculty association, sabbatical leaves are granted to employees for the purpose of professional development. The proposed activities must have value to the applicant, the department, and the college. The bargaining agreement limits sabbatical leaves to three percent of full-time probationary and regular status (but not grant status) members of the bargaining unit. A total of 18 terms of faculty sabbatical leave are available for the 2023–2024 academic year.

The Sabbatical Review Committee reviews submitted application requests. The committee is composed of six members, three faculty members appointed by the faculty association and three staff members selected by the college administration. The committee reviews requests for leave following criteria and guidelines developed jointly by the faculty association and the college as a part of its selection and recommendation process.

In the application and request cycle for 2023-2024 sabbatical leaves, 13 faculty members, requesting 35 terms of leave, submitted proposals to the Sabbatical Review Committee. The Sabbatical Review Committee recommends 7 requests for a total of 18 terms of leave. No terms remain available for faculty application for one-term spring 2024 sabbatical leaves.

The College Board of Education will be asked to approve the recommended faculty sabbatical leave requests for the 2023–2024 academic year at the April Board of Education meeting. The requests are outlined below.

2023–2024 Faculty Sabbatical Application Summaries:

Bret Malley—Visual Communication/Applied Technology, 3 terms

The central goal of this proposed three term sabbatical would be to build and sharpen relevant industry standard skills around a highly pertinent documentary/multimedia arts project to build curriculum materials/revisions from research and development. Information will be brought back to the Visual Communications program to lead faculty within the Career Technical Education Multimedia Arts degree track. Animation curriculum in particular would be a main focus for fall term 2023 before the larger production and project shooting begins. This sabbatical would primarily include creating a feature-length documentary around "high-functioning" level 1 Autism Spectrum Disorder.

Kevin Dye—English, 2 terms

Proposes to update knowledge of American Literature. This will consist of reading extensively in current scholarship, updating knowledge about emerging trends in literary criticism, and increasing mastery in eighteenth-century American literature and completion of an intensive

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March 15, 2023

study of current literary criticism and scholarship on nineteenth century American Literature with a focus on Hispanic/Latin(x) American Literature, Native American Literatures, and African American Literatures. Sabbatical work will consist of attending talks, roundtable discussions, focused sessions, and field excursions at the Western Literature Association Conference on the Shoshone-Bannock Reservation in Idaho in October 2023, and also visit sites of relevant literacy and historic significance in New Mexico, Arizona and California on separate trips to identify and gather new multimedia documents, art, music and film resources to enrich literature and writing courses.

Lisa Healey—Math, 3 terms

The proposal is to refresh and update application knowledge of analytical mathematics and its application to related fields of science and technology for curriculum development and improvement for the calculus sequence in the Math program. This project has three components. The first is research, study and collaboration through course audits in Computer Science, Engineering and Physics. The second is curriculum improvements for Math 251 and 252, specifically the development of free OER resources. The third term of the sabbatical is for expanded study and review of curricula for the upper-level courses of the calculus sequence, Math 253, 254, 255 and 256.

Mary Hughes—Academic Development, 2 terms

This sabbatical project proposal is about making a series of supplemental training modules on CANVAS for English for Speakers of Other Languages (ESOL) students who are stuck at the transition “C” level designed to improve their academic writing, critical reading and vocabulary building skills. Learners will have engaging, interactive, and varied practice with the relevant concepts needed to master before taking college classes. Modules will start and end with self-evaluation in the form of Can-Do Statements , and learners will be rewarded with badges after each module is completed. Ultimately the self-study modules will help more ESOL students gain the reading and writing skills necessary to graduate from the ESOL program and enroll in credit bearing programs to obtain a certificate or degree.

Sheeny Behmard—Math, 2 terms

The purpose of the sabbatical is to make revisions to the Chemeketa Press textbook “Probability and Statistics 1” according to the guidelines by College Credit Now of Oregon Transfer Council and to develop additional course materials such as the solution manual and projects/lab using the web-based Teaching Statistics Software. There also will be collaboration with colleagues on the possibility of developing corequisite materials for the course. This will be continued work from a previous sabbatical.

Stephanie Lennox—Chemeketa Press, 3 terms

Proposes to write The Elements of Inclusive Style, a brief guide for academic writers and publishers that distills the best practices for effective writing from the most-used writing manuals and incorporates the principles of inclusive language developed. This guide advocates for inclusive writing as a process, one that begins with the fundamentals informed by a conscious, equity-minded approach to clear and accessible writing. This book can serve as a supplemental textbook in writing courses, a style guide for academic presses and departments, and general writing manual for any writing whose aim is to communicate effectively to diverse readers.

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Tiffany Gardner—Counseling and Career Services, 3 terms
Proposes to use sabbatical to integrate an Animal Assisted Therapy model within the Counseling department. This would consist of a team that includes a therapist, a certified animal, and the client. This will provide the department and counselors with an additional therapeutic model to utilize with students to quickly reduce anxiety in crisis or distracting stations.

13 applications submitted
35 terms requested
18 terms available
7 recommended

PERSONNEL REPORT

Prepared by

Alice Sprague, Associate Vice President—Human Resources
David Hallett, Vice President—Governance and Administration

POSITION CHANGES

Rosalba E. Aguilar De Luna, Student Services Specialist—Advising and First Year Programs, Student Affairs Division, 100 percent, Range B-3, Step 7, from Department Technician I-11 months—Academic Development, Regional Education and Academic Development Division.

Maria Gasca, Student Services Specialist—High School Partnerships, Regional Education and Academic Development Division, 100 percent, Range B-3, Step 4, from Department Technician I—High School Partnerships, Regional Education and Academic Development Division.

Chanita M. Parker-Keebler, Department Specialist—Event and Food Services, College Support Services Division, 100 percent, Range B-3, Step 5. This position has changed from a temporary assignment to a regular assignment.

SEPARATIONS

Ashley K. Aman, Technology Analyst II—Information Technology, Governance and Administration Division, effective March 3, 2023.

Emerald R. “Eme” Smith, Coordinator-Enrollment Services—Student Recruitment, Enrollment and Graduation Services, Student Affairs Division, effective March 1, 2023.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services
Brian Knowles, Director—Budget and Finance
Aaron Hunter, Associate Vice President/Chief Financial Officer

The financial reports of the general fund and investments for February 28, 2023, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of February 28, 2023

Chemeketa Community College
Statement of Resources and Expenditures
As of February 28, 2023

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	16,000,000	18,202,903	113.77%	2,202,903
Property Taxes	26,190,000	25,416,372	97.05%	(773,628)
Tuition and Fees	24,730,000	17,587,075	71.12%	(7,142,925)
State Appropriations - Current	27,514,656	27,294,367	99.20%	(220,289)
State Appropriations - Carryover from FY22	9,315,344	9,315,344	100.00%	-
Indirect Recovery	940,000	682,550	72.61%	(257,450)
Interest	610,000	852,898	139.82%	242,898
Miscellaneous Revenue	460,000	127,817	27.79%	(332,183)
Transfers In	800,000	400,000	50.00%	(400,000)
Total Resources	106,560,000	99,879,326	93.73%	(6,680,674)
Expenditures:				
Instruction	39,639,384	23,754,332	59.93%	15,885,052
Instructional Support	14,597,497	8,515,469	58.34%	6,082,028
Student Services	10,105,352	5,997,599	59.35%	4,107,753
College Support Services	19,804,351	11,445,112	57.79%	8,359,239
Plant Operation and Maintenance	7,723,416	4,429,605	57.35%	3,293,811
Transfers	5,190,000	3,171,845	61.11%	2,018,155
Total Expenditures (Excluding Contingency)	97,060,000	57,313,962	59.05%	39,746,038
Contingency	8,000,000	-	0.00%	8,000,000
Total Expenditures	105,060,000	57,313,962	54.55%	47,746,038
Unappropriated Ending Fund Balance	1,500,000			

Chemeketa Community College
Budget Status Report
As of February 28, 2023

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	10,714,491	6,732,683	3,212,423	769,385
6120	Classified Salaries	14,280,198	8,352,458	3,818,013	2,109,727
6124	Part-Time Hourly & Student Wages	1,393,494	682,381	-	711,113
6130	Faculty Salaries	17,578,831	11,204,648	5,409,302	964,881
6132	Part-Time Faculty	8,818,811	4,923,425	626,024	3,269,362
6510	Fixed Fringe Benefits	10,157,304	6,002,660	-	4,154,644
6511	Variable Fringe Benefits	16,948,232	10,041,926	-	6,906,306
6512	Other Fringe Benefits	380,000	124,134	-	255,866
	Subtotal Personnel Services	80,271,361	48,064,315	13,065,762	19,141,284

59.88%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,913,313	556,794	-	1,356,519
720	Equipment \$500-\$4,999	280,638	69,818	-	210,820
7300	Legal Services	118,300	11,026	44,200	63,074
7310	Insurance	704,245	768,520	-	(64,275)
7320	Maintenance	452,005	231,395	56,880	163,730
7330	Communications	967,558	456,819	-	510,739
7340	Utilities	2,004,161	1,022,297	30,849	951,015
7350	Staff Development	128,180	44,170	-	84,010
7360	Travel	390,159	70,426	-	319,733
7370	Other Services	4,403,573	2,729,464	467,069	1,207,040
7550	Capital Outlay	236,507	117,073	13,501	105,933
8150	Transfers Out	5,190,000	3,171,845	-	2,018,155
	Subtotal Non-Personnel Services	16,788,639	9,249,647	612,499	6,926,493

55.09%

8500	Contingency	8,000,000	-	-	8,000,000
	Report Totals	105,060,000	57,313,962	13,678,261	34,067,777

54.55%

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STATUS OF INVESTMENTS AS OF FEBRUARY 28, 2023

<u>Oregon State Treasurer Investments</u>	<u>Investment Ending Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Rate as of 2/28/2023</u>
Oregon Short-Term Fund - General	2/28/2023	On demand	\$ 23,050,403.93	3.750%
Oregon Short-Term Fund - Capital	2/28/2023	On demand	\$ 9,019,516.36	3.750%
Total Oregon State Treasurer Investments			\$ 32,069,920.29	
<u>Other Investments</u>	<u>Investment Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Yield</u>
Treasury Note - United States Treasury	12/13/2021	3/31/2023	\$ 1,993,415.11	0.400%
Corporate Note - Royal Bank of Canada	5/13/2022	4/17/2023	\$ 1,991,526.67	2.217%
Treasury Note - United States Treasury	12/13/2021	4/30/2023	\$ 1,991,623.87	0.441%
Corporate Note - Bank of Nova Scotia	11/1/2021	5/1/2023	\$ 5,083,675.69	0.505%
Corporate Note - Chevron	12/9/2021	5/11/2023	\$ 2,595,258.67	0.647%
Gov't Agency - Federal Home Loan Mtg. Corp.	12/8/2021	6/19/2023	\$ 2,093,699.44	0.521%
Corporate Note - Toronto Dominion Bank	11/3/2021	7/19/2023	\$ 4,247,604.44	0.458%
Treasury Note - United States Treasury	9/23/2022	8/31/2023	\$ 2,444,284.05	3.917%
Gov't Agency - Fannie Mae	10/24/2022	9/12/2023	\$ 1,978,008.06	4.562%
Treasury Note - United States Treasury	9/23/2022	9/30/2023	\$ 2,453,180.05	3.936%
Gov't Agency - Federal Home Loan Mtg. Corp.	11/30/2022	10/25/2023	\$ 1,915,373.89	4.849%
Treasury Note - United States Treasury	12/1/2022	11/30/2023	\$ 1,922,440.00	4.521%
Treasury Note - United States Treasury	12/1/2022	12/31/2023	\$ 1,921,140.00	4.526%
Gov't Agency - Federal Home Loan Bank	2/1/2023	1/26/2024	\$ 1,998,840.00	4.810%
Treasury Note - United States Treasury	2/1/2023	1/31/2024	\$ 2,447,280.39	4.442%
Treasury Note - United States Treasury	12/1/2022	1/31/2024	\$ 1,918,240.00	4.513%
Gov't Agency - Federal Home Loan Bank	2/28/2023	2/21/2024	\$ 1,998,384.44	5.187%
Treasury Note - United States Treasury	2/28/2023	2/22/2024	\$ 1,910,289.89	4.734%
Treasury Note - United States Treasury	12/6/2022	2/29/2024	\$ 1,925,380.00	4.649%
Treasury Note - United States Treasury	12/6/2022	3/31/2024	\$ 1,937,060.00	4.615%
Gov't Agency - Federal Home Loan Bank	12/15/2022	4/15/2024	\$ 2,007,800.00	4.450%
Treasury Note - United States Treasury	12/14/2022	5/31/2024	\$ 1,949,380.00	4.305%
Corporate Note - Bank of Montreal	11/8/2022	6/28/2024	\$ 2,873,160.00	5.223%
Treasury Note - United States Treasury	1/6/2023	7/31/2024	\$ 2,439,950.00	4.604%
Corporate Note - JPMorgan Chase	10/20/2022	1/23/2025	\$ 1,919,760.00	5.033%
Total Other Investments			\$ 57,956,754.66	3.243% weighted average yield

13 week Treasuries 4.72% as of 2/28/2023

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool).

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Aaron Hunter, Associate Vice President/CFO

CURRENT AND COMPLETED CAPITAL PROJECTS

- **Building 34**
Demolition has been delayed with weather. Facilities is working with the contractor and vendors who supply dumpsters on a revised schedule. All salvageable items will be removed prior to demolition.
- **Charging Station Upgrades**
Facilities is in the process of replacing the current electric vehicle charging stations located on the Salem Campus and at the Yamhill Valley Campus. There will also be stations added at new locations including the red parking lot, green parking lot, and the Chemeketa Center for Business and Industry (CCBI). The new charging stations have substantially faster charging speeds and will allow staff/faculty/students and the public to create their own accounts to access charging. The new features will bring Chemeketa's electric vehicle charging infrastructure up to current standards and substantially simplify the billing process.

HEATING, VENTILATION AND AIR CONDITIONING (HVAC) UPGRADES (CRSSA FUNDS)

- **Salem Campus Building 1**
All units except one have arrived. Facilities is currently establishing an installation schedule with the contractor.
- **Salem Campus Building 2**
Design and permitting activities are underway. New HVAC equipment is expected to be installed prior to June 1.
- **Santiam Center**
All units except one have arrived. Facilities is currently establishing an installation schedule with the contractor.
- **Salem Campus Building 37**
All units and controls are completed and were awaiting air balance. The air balance began on February 29, 2023.
- **Brooks Building 1**
The project scope has been determined. Additional electrical requirements must be addressed before the project proceeds.
- **Eola Building 1**
New controls are completed and awaiting air balance.

See Appendix–2; Campus Map pages 38–39.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

I am delighted to report that BRYAN BERENQUER, Vineyard Management Faculty, and BRIAN SKAHILL, Wine Studies Student, article titled "Climate Projections for Pinot Noir Ripening Potential in the Fort Ross-Seaview, Los Carneros, Petaluma Gap, and Russian River Valley American Viticultural Areas" has been published in *Agronomy*. The article is part of the Special Issue Grape Yields and Wine Quality and Composition as Affected by Terroir and is now available online.

Website: <https://www.mdpi.com/2073-4395/13/3/696>

PDF Version: <https://www.mdpi.com/2073-4395/13/3/696/pdf>

At the 2023 Oregon Wine Symposium, held on February 14–15 at the Oregon Convention Center, BRYAN BERENQUER, served as the moderator for two breakout sessions, including "Alternative Trellis Systems for a Changing Environment" and "Viticulture for Winemakers: Working with Your Vineyard Manager". His involvement in this event showcased his expertise in the field and his commitment to promoting industry best practices.

JOHNNY BROSE presented on the topic of Oxygen Management during the winemaking process at the Idaho Wine Commission on February 27, 2023. His presentation was well-received, and it further solidifies his position as a leader in the wine industry.

Congratulations to Bryan and Johnny for their outstanding contributions and dedication to the wine industry. Their achievements reflect our Chemeketa's ongoing commitment to cultivating and supporting industry leaders.

RYAN WEST was recognized by the National Association of Financial Aid Administrators (NASFAA) as their MVP (Most Valued Professional) in February. You can read the [interview online](#).

The Chemeketa Chapter of the American Association for Women in Community Colleges (AAWCC) sponsored a Valentine's Day gathering on the Salem campus with cookies and coffee. They also provided materials for making valentines for colleagues, family members and friends. It was a fun gathering! The college employees and students were very creative valentine makers! Board members NETTE ABDERHALDEN, WENDY BAKER, TAYLOR CANTONWINE, MEGAN COGSWELL, ERIKA COKER, ELIZABETH FACANHA, LYNN IRVIN, GAELLEN MCALLISTER, CATHY MARTELL-STRAIGHT, and JAMIE WENIGMANN helped plan and facilitate the event.

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March 15, 2023

ELIAS VILLEGAS was selected by the Woodburn Area Chamber of Commerce Board of Directors as the recipient of the Annual Distinguished Service Alma Award. Elias received the award on Friday, March 3. The Distinguished Service Alma Award recognizes community members who give their time and effort to a wide range of civic and volunteer causes, exemplifying the spirit of the “Alma” (soul) of Woodburn.

Winter weather can bring many challenges, with icy streets and snow-covered sidewalks making it difficult for people to get around. Fortunately, Chemeketa facilities and operations teams understand these challenges and work to ensure that roads and walkways remain safe and clear for everyone to use. These dedicated professionals go above and beyond to keep the college moving during even the most difficult weather conditions. Four individuals have gone above and beyond to ensure safe and clear sidewalks and roads. They are DEE DIXON, MICHAEL HENDERSON, ASH LADY, and JEFF NESEMANN. These individuals have proven themselves to be invaluable members of the college facilities team, consistently pushing themselves to meet new challenges and exceed expectations. Their efforts have not gone unnoticed, and they inspire all of us to strive for excellence in our work.

On March 1st, Chemeketa hosted the first CCN (College Credit Now) Day! 195 McMinnville High School seniors and juniors selected to visit our Chemeketa Salem Campus. Students preselected CTE programs of interest and were able to visit those areas. We had a total of nine groups engaging and learning about 15 CTE programs. Students were also able to get an overview of Student Life and Athletics! Our Bolt mascot greeted students upon arrival and then showed up at lunch where students were able to take photos with him. Bolt was even able to rally up the students for one last group photo before sending students back to McMinnville High School! This day turned out to be an amazing student experience that could not have been made possible without the help of the people below:

MCMINNVILLE High School and their **amazing** college and career staff, CHEMEKETA CCN/FIPSE TEAM: MAIRA GARCIA, MARIA GASCA, ERICK INIGUEZ, MARLENE SANDOVAL, STEPHANIE SPYRKA; HIGH SCHOOL PARTNERSHIPS: BERTA ALCANTAR, KATIE CASTILLO, TEGAN CONKLIN, SARA HASTINGS, MARIA HURTADO BECERRA, JESSICA HILFIKER, ELENA MARTINEZ, SARAH WHISENHUNT; MWEC TEAM: DEBBIE JOHNSON, ED WOODS; HSI Team: ALCINA GARCIA, JOANNE GASCA, JAMES MCNICHOLAS, CARLOS ORDONEZ; APPLIED TECH & BUILDING INSPECTION: JEFFREY CAMERON, GLEN MILLER; APPRENTICESHIP: FROSTI ADAMS, MEGAN COGSWELL; BUSINESS PROGRAMS: KAREN EDWARDS, BARBARA JOHANSEN, LANA TUSS, NANCY STEPHENS; COMPUTER INFORMATION SYSTEMS/CYBERSECURITY: DON KRAUS, MANDY REININGER; EARLY CHILDHOOD EDUCATION: PAM DITTERICK; NURSING and ANESTHESIA TECH: ROBERT VASQUEZ; GARY WEST, and CHEMEKETA students and Nursing faculty: PHARMACY TECH: CHERYL BUCKHOLZ, COREY CLARK; WELDING and FABRICATION: ALEX SNEGIREV, HORTICULTURE, WINE STUDIES and HOSPITALITY: ERIC AEBI, PAUL DAVIS, TIM RAY; STUDENT LIFE and ATHLETICS: DAVID ABDERHALDEN, JOEL GISBERT, and Facilities, Scheduling, and Catering for helping with this amazing event!

Standard Report-4
March 15, 2023

On March 2nd, High School Partnerships (SARA HASTINGS) and Salem Keizer (BRAD SHREVE) hosted JOINT Salem Keizer SD and Chemeketa Board tours to highlight the Roberts at Chemeketa partnership. These tours were led by student ambassadors from key partnership programs. The student ambassadors gave a wonderful tour and shared how this partnership has made a difference in their academic goals. CHEMEKETA BOARD: ED DOBSON, NEVA HUTCHINSON, RON PITTMAN, and CHEMEKETA STAFF DIANE MCLARAN attended as well as SALEM KEIZER DIRECTOR OSVALDO AVILA, FIRST VICE CHAIR MARIA HINOJOS PRESSEY, SUPERINTENDENT CHRISTY PERRY, and DIRECTOR ROBERT SALAZAR. ROBERTS AT CHEMEKETA STUDENT AMBASSADORS: YANICE BARAJAS-VERA, DIANA BARRON, AZRIEL CHAVEZ, ANASTACIA HOGAN, ABU-HURAIRAH BALOGUN, MORGAN SANCHEZ, and SYDNEY STONE.

**APPROVAL OF PROPOSED BACHELOR OF APPLIED SCIENCE (BAS)
STUDENT TUITION AND FEES FOR 2023–2024
[22–23–123]**

Prepared by

Holly Nelson, Executive Dean—Regional Education and Academic Development
Aaron Hunter, Associate Vice President/Chief Financial Officer
Mike Vargo, Vice President—Academic and Student Affairs

The college is projected to offer the first Bachelor of Applied Science degree in Leadership and Management in the 2023–2024 fiscal year. We are recommending the initial tuition and fee rates for 300–499 level coursework after cautious consideration and analysis of several factors. The recommendation was brought to the Board of Education for discussion in February. The core theme of student success continues to focus the college to support initiatives, strategies, programs, and operations that will positively impact targets for access, completion, and student success.

Tuition and Fee-Setting Guidelines

- Balance the need for revenue to maintain levels of service with affordability for students.
- Recognize that there is currently no state funding available to supplement the tuition and fee funding for 300–499 level coursework.
- Incorporate annual inflationary increases to the rates to maintain equity among cohorts and avoid the eventual necessity of large rate increases to re-align with our guidelines.
- Work to maintain alignment with regional public universities and other community colleges as those institutions develop Bachelor of Applied Science degrees.

Proposed Bachelor of Applied Science Student Tuition and Universal Fee Rates for 2023–2024

After a review of the college's projected budget for 2023–2024 and applying the tuition and fee-setting guidelines, the administration is asking the Board to consider the following tuition and fee rates for 300–499 level coursework:

- Tuition of \$175 per credit hour
- Out-of-state and international tuition of \$350 per credit hour

The Universal Fee charged will be consistent for all levels of coursework and is currently proposed to be \$37 per credit hour for 2023–2024.

It is recommended that the College Board of Education approve the proposed Bachelor or Applied Science student tuition and universal fee rates.

Action-2
March 15, 2023

**APPROVAL OF ON-CALL HEATING, VENTILATION, AND AIR-CONDITIONING (HVAC),
BOILER AND PLUMBING MAINTENANCE REPAIR, AND INSTALLATION SERVICES
CONTRACT AWARD
[22-23-124]**

Prepared by

P. Kevin Walther, Procurement Management Analyst
Aaron Hunter, Associate Vice President, Chief Financial Officer

**ON-CALL HVAC, BOILER AND PLUMBING MAINTENANCE REPAIR, AND INSTALLATION
SERVICES**

An Invitation to Bid for On-call HVAC, Boiler and Plumbing Maintenance Repair and Installation Services was advertised February 22, 2023 in the Daily Journal of Commerce, February 23, 2023 on the college's Procurement Services Website and the Bid Locker Website, and February 27, 2023 on the OregonBuys Website. Bids were opened immediately following the bid closing, March 14, 2023 at 1 pm. Bids were received from the following contractors:

C.J. Hansen Company, Incorporated, Salem, Oregon
Hermanson Company, LLP, Kent, Washington
Northwest Control Company, Inc., Milwaukie, Oregon

It is recommended that the College Board of Education approve the award of the contract to provide On-call HVAC, Boiler and Plumbing Maintenance Repair and Installation Services to C.J. Hansen Company, Incorporated, Salem, Oregon—the lowest responsible and responsive bidder, for a period not to exceed five (5) years, for an estimated contract value of \$850,000, contingent upon protests, if any, from unsuccessful bidders.

Action-3
March 15, 2023

**APPROVAL OF CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE (CCRLS)
DEDICATED INTERNET ACCESS AND WIDE AREA NETWORK (WAN) TRANSPORT
SERVICE CONTRACT AWARD
[22-23-125]**

Prepared by

P. Kevin Walther, Procurement Management Analyst
Aaron Hunter, Associate Vice President/Chief Financial Officer

**CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE (CCRLS) DEDICATED
INTERNET ACCESS AND WIDE AREA NETWORK (WAN) TRANSPORT SERVICE**

A Request for Proposal for CCRLS Dedicated Internet Access and WAN Transport Services was advertised January 6, 2023, on the college's Procurement Services Website, the Bid Locker Website and the Universal Service Administration Company Website.

One proposal was received and opened immediately following the solicitation closing on February 10, 2023, at 1 pm. The firm that submitted a proposal is:

Wave Division Holdings, LLC, d/b/a Astound Business Solutions, Bothell, WA

The proposal was determined to be responsive and subsequently evaluated in accordance with the solicitation document's evaluation criteria. Some of the evaluation criteria included the ability to serve all CCRLS member libraries; historical vendor performance; and cost.

It is recommended that the College Board of Education approve the award of the contract for the CCRLS Dedicated Internet Access and WAN Transport Service, to Wave Division Holdings, LLC, d/b/a Astound Business Solutions, the most responsive and responsible Proposer, for a period not to exceed five years, for an estimated contract value of \$468,000.

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

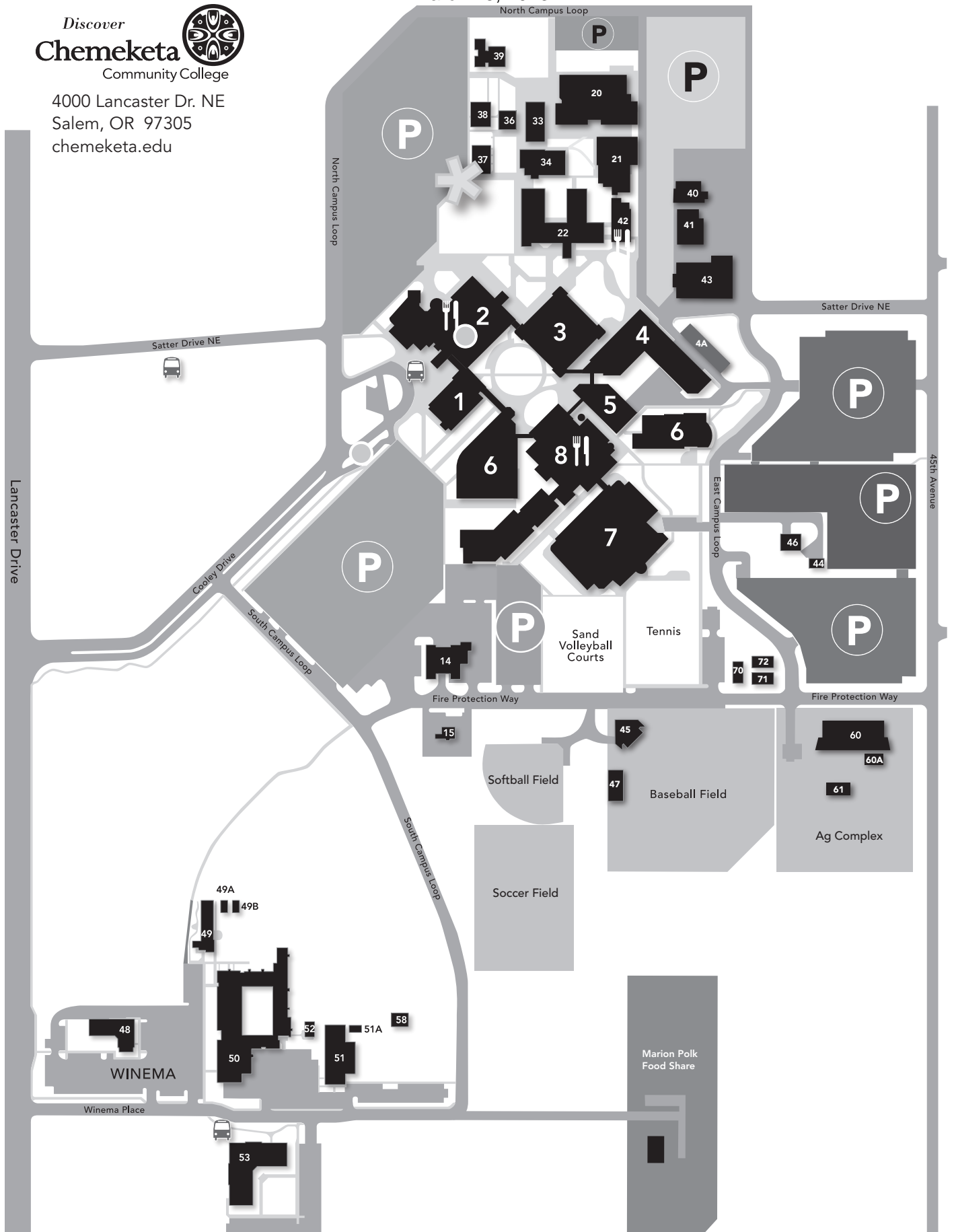
QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

Appendix-2
March 15, 2023



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Building directory on reverse side

Appendix-2 March 15, 2023

Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling; Career Center; Convenience Store; Food Court; Information Center; Multicultural Center; Placement Assessment; Planetarium; Public Safety; Student Accessibility Services; Student Recruitment; Student Retention & College Life; Student Support Services
- 002 2nd Floor: Business Services; CAMP; Chemeketa Completion Program; College Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; President's Office; Procurement; TRiO; Talent Search; Title IX Office; Tutoring Services; Upward Bound; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Classrooms; Instruction and Student Services; Math Hub; Math Faculty; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms;
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; IT Help Desk; Television Studio; Online Programs
- 009 2nd Floor: Library; Writing Center; Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development; HEP; Information Technology
- 033 Apprenticeship Programs
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills Training; Cooperative Work Experience
- 039 Child Development Center
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union; Blue Moon Cafe
- 049 Mid-Willamette Education Consortium, Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Headhouse
- 062 Pavillion

Area or Service—Building/Room

- Academic Development—22/100
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/115
- Chemeketa Cooperative Regional Library Service—9/136
- Chemeketa Online—9/106
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- GED—22/100
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study Abroad—2/174
- Instruction & Student Services—3/272
- IT Help Desk—9/128
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Parking Permits—2/173 Public Safety Placement Assessment—2/201
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216

- Public Information—5/266
- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor Bookstore
- Study Skills—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—1/First Floor Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/210

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education, Languages & Social Sciences—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Life Sciences and Physical Sciences—8/104
- Liberal Arts—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

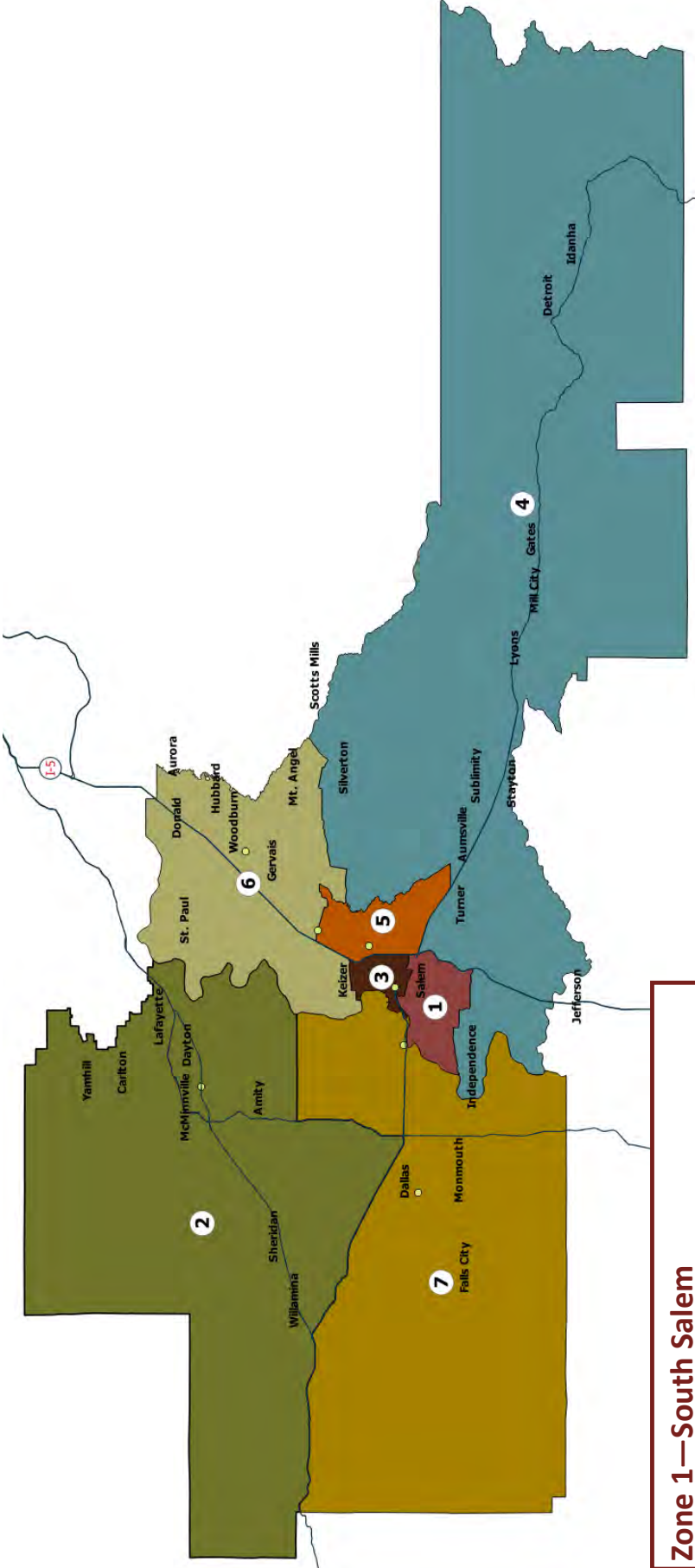
SINGLE OCCUPANCY

- Building 2—First floor, across from C-Store
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

MOTHER'S ROOM

- Building 2—First floor, next door to C-Store
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor

Chemeketa Community College Board Zone Boundary Maps and Descriptions



Zone 1—South Salem
Zone 2—Yamhill County
Zone 3—North Salem
Zone 4—South Marion County
Zone 5—East Salem
Zone 6—North Marion County
Zone 7—Polk County

Board Members

ZONE 1 Ed Dodson
ZONE 2 Ron Pittman, Chair 2022-2023
ZONE 3 Neva Hutchinson, Vice Chair 2022-2023
ZONE 4 Ken Hector
ZONE 5 Jackie Franke
ZONE 6 Diane Watson
ZONE 7 Betsy Earls

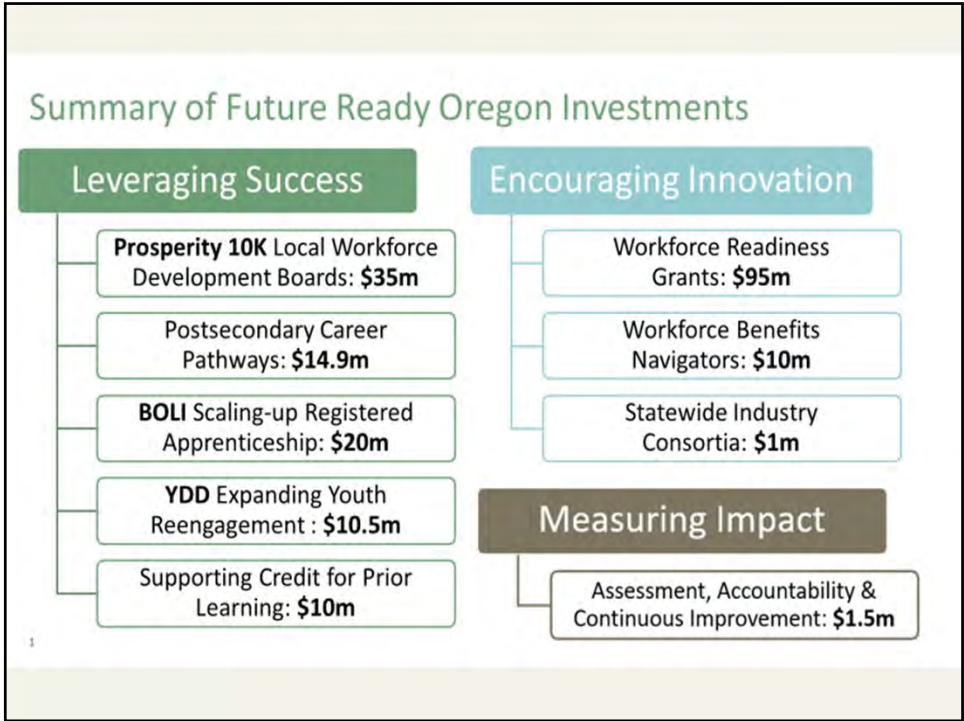
Handouts
March 15, 2023

Future Ready Oregon

Overview of Future Ready Oregon - SB1545

Where did this bill come from?

- The impact of Pandemic on BIPOC, rural and vulnerable workers originated initial discussions
- The effective work that community based organizations were doing in serving and lessening the impact of the Pandemic on BIPOC and vulnerable communities
- Governor's Racial Justice Council asked to form a workforce committee to analyze, make recommendations and develop a program to address the inequities in state workforce policies, programs and systems
- Focus on priority populations: Communities of color, women, low-income communities, rural and frontier communities, veterans, persons with disabilities, incarcerated individuals, members of Oregon Tribes, Older Adults and members of LGBTQ+ communities.
- Focus on key industry sectors: Healthcare, Manufacturing, Technology and others.
- Outcomes: increase workforce programs access and service delivery to marginalized populations, Higher skilled workforce, Higher livable wages, Increased labor force participation



Future Ready Oregon Grants		
Future Ready Oregon Component	Funder	Amount
Prosperity	WWP	\$211,798
Prosperity	WWP	\$244,588
Prosperity	WWP	\$180,957
Registered Apprenticeships	BOLI	\$264,451
Career Pathways	HECC	\$1,311,502
Credit for Prior Learning	HECC	\$247,326
Workforce Ready Grants	HECC	\$168,630
Workforce Ready Grants	HECC	\$300,000
		\$2,929,252



Prosperity

Chemeketa Health Sciences & Community Healthcare Workers

- > Chemeketa/Interface Network Partnership
- > Two training programs: Peer Support Specialist (40 hours) and Community Health Worker (80 hours)
- > Recruitment: seeking BIPOC, bilingual, and rural individuals
- > Benefits: tuition and class materials are FREE, stipend, transportation and wrap around support services will be provided, and job placement assistance
- > Plan: the plan is to continue to offer the program after grant ends based on the crisis and the workforce needs


Application Process Timeline (pending OHA approval)

- Training programs must submit application to Oregon Health Authority for approval
- Applications reviewed by committee
- Must meet requirements established in rules
- Expected class start: April 12, 2023

Prosperity

Chemeketa Emergency Services & Interface Community-based Organizations

- > Chemeketa/Interface Network Partnership
- > Two term EMT program (12 credits) with post-class academic tutoring
- > Recruitment: seeking BIPOC and bilingual individuals
- > Benefits: eligible students earn a stipend. All course costs, including uniform, books, fees and tuition. Wrap around services also available—such as childcare
- > Interface Network will provide job placement services
- > The cohort enrolled 25 students, mostly female, and 17 completed EMT 151 and enrolled in EMT 152
- > Plan: the plan is to continue to the program after grant ends based on the crisis and the workforce needs



CHEMEKETA BROOKS REGIONAL TRAINING CENTER

Prosperity

Chemeketa CDL Truck Driving Program

- A contract was awarded by Willamette Workforce Partnerships to train 30 individuals
- 19 individuals have been successfully trained to date
- 28 more individuals are scheduled for training before the contract expires
- The program received great media coverage following the contract award (KGW, Univision, Salem Reporter)
- Over 276 inquiries have been received from individuals interested in participating in the training
- The program has a waitlist that extends through August
- An additional semi was purchased, which has allowed the program to more than double the number of students trained each month
- The investment is expected to help meet the demand for CDL training in the region and position the program for continued success.
- The contract ends on June 30, 2023



Campus-Based Pre-Apprenticeship

Chemeketa Apprenticeship Partners: Mid-Valley HVAC/R & Sheet Metal, FHDC EVOLVE, Oregon State Correctional Institution (OSCI), Boys & Girls Club, and the Oregon Department of Transportation

Our pre-apprenticeship program prepares traditionally underrepresented populations to work in construction and support industries, and apply for Registered Apprenticeships.
Two grants - HECC & BOLI Apprenticeship & Training Division
Seven pre-apprenticeship cohorts of 14-25 students
Four locations - Salem, Woodburn, OSCI & the Polk Center



Summer 2022 Cohort



Fall 2022 Cohort

Campus-Based Pre-Apprenticeship

Outcomes - over 90% in target demographics

Cohorts	Pre-Apprentices	Outcomes
Summer 2022 Salem Campus	24	17 completed to date; 2 pending winter
Fall 2022 Salem Campus	20	7 completed fall; 7 pending winter
Winter 2023 Oregon State Correctional Institution	14 Adults in Custody Registered, 13 completing in April (one released)	Flagger, CPR, and OSHA 10 training; employer panels
Spring 2023 FHDC EVOLVE Woodburn & Salem Campus	20-25 anticipated for both cohorts	Orientations complete with waiting lists for both cohorts
Summer 2023 Polk Center & Salem Campus	20 planned for each cohort with work based learning	Partners secured and interest forms coming in for both sessions



Career Pathways

Chemeketa Developmental Ed Partners: Interface Network

- Funding
 - \$1.3 Million - builds off of our existing Career Pathways framework
 - Projected to generate an additional \$300,000 in Federal funds via our STEP Program which supports low-income students accessing education and training
- Direct Student Support
 - \$300,000 in Tuition/Fees, Tools, Textbooks, and Transportation supports for students
- Equipment
 - Semi-tractor for CDL
 - New Ambulance for EMT
 - New Mobile Welding Equipment

Career Pathways Continued

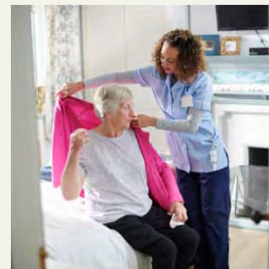
Chemeketa Developmental Ed Partners: Interface Network

- Partnership
 - Subcontracted with Interface Network for Culturally Specific Outreach and onboarding of students into training programs
- Training Programs
 - Medical Assisting, CNA, Early Childhood Education, Welding, CDL
- Student Re-engagement/Completion
 - Reviewing list of prior non-graduates and offering one on one supports and aid to complete the final classes needed for their certificates/degrees

Credit for Prior Learning (CPL)

Chemeketa General Education and Transfer Studies

- What is CPL?
 - Knowledge and skills gained through formal and informal education, work, military training and life experience
- Goal
 - Increase opportunities for students to receive academic credit for prior experience or skills



Credit for Prior Learning (CPL)

Chemeketa General Education and Transfer Studies



- Grant Activities
 - Assessment criteria and practices to evaluate students' prior learning and skills
 - Faculty and Staff Training on what CPL is and how to apply assessment methods
 - Recruitment and outreach to priority populations as defined in SB 1545

Workforce Ready Grants

Chemeketa High School Programs, Youth Serving Community Based Organizations



Chemeketa WORKS
Chemeketa Community College



Chemeketa Works Youth goals are to expand youth internship and job readiness skills in the Marion, Polk, and Yamhill counties for underrepresented and out of school youth

Industry focus on technology, healthcare, and manufacturing. Internship sites are in development


Community support from Kroc Center, Boys and Girls Club, Valor, Confederated Tribes of Siletz-Salem Office, YMCA


Over 50 youth have expressed interest in the program

Job readiness workshops designed for youth that focus on team communication, basic financial literacy, Oregon employability skills, mindfulness and wellbeing


Workforce Ready Grants


Chemeketa WORKS-Yamhill Valley Campus


 **Goals of the Grant**
 Future Ready Oregon is a \$200 million investment package that supports education and training for family-wage careers, with strategic investments focused on historically underserved communities.


 **Essential Skills Training**
 Essential workplace skills workshops:

- > Workplace Communication
- > Team Building
- > Interviewing
- > Work/Life Balance
- > Problem Solving

 **Partnerships**
 Chemeketa WORKS YVC has partnered with local organizations to enhance the emerging workforce, including McMinnville Economic Development Partnership, Career Bound, Unidos, and McMinnville High School District.


 **Participation**
 Chemeketa WORKS YVC received 25 requests for participation in the program. 92% expressed an interest in healthcare and 8% in technology. 84% of respondents were women and nearly 40% belonged to communities of color.

 **Capacity Building**
 Round 1 focus on enhancing employer - intern - organization collaboration, and is assessing software to boost workforce capacity.

 **Industry Focus**
 Interns are being placed in 3 industries of focus: Healthcare, Manufacturing and Technology.

Cultural Competency

Goal: Promote inclusivity within diverse environments



The diagram consists of three teal rounded rectangular boxes in a row. The first box contains the word 'Diversity', the second contains 'Cultural Competency', and the third contains 'Inclusive environments'. A plus sign is between the first and second boxes, and an arrow points from the second to the third. Below these boxes is a group of seven stylized human figures in various colors (blue, red, purple, grey, orange, green, yellow) standing together.

Cultural Competency

- Six-week program
- Delivered both remote and in-person
- Grant funded 3 cohorts
- \$25 registration fee
- Growing interest

Spring cohort:

In- person: Mondays, 1-3 PM

Remote: Thursdays, 7-9 PM

go.chemeketa.edu/culturalcompetency

Any Questions